

Mini-grant application scoring form

Fill out a form for each application reviewed

Basic information

1. Your name

2. Mini-grant number (the number on the folder)

3. Minigrant name

4. Minigrant County

Community Need & SMART Goals (maximum 20 points)

5. Please choose one

Mark only one oval.

Goals are vague, not measurable. No clear demonstration of community need. (0-5 points)

Goals are clear, but do not supply one or more SMARTgoal information categories. (6-10 points)

Team has at least 3 specific, measurable, attainable, relevant, and timely goals, and clear knowledge of the community. (11-15 points)

6. Points awarded for this section

7. Any notes or comments about this section?

Project Description is Clear and Possible (maximum 15 points)

8. Please choose 1

Mark only one oval.

- Not attached to the SMART goals or disjointed, looks likely to not succeed. (0-5 points)
- Addresses some key questions (who, what, where, when, and why), but leaves out important information.. (6-10 points)
- Addresses who, what, where, why, and when. The project is likely to succeed. (11-15 points)

9. Points awarded for this section

10. Any notes or comments about this section?

Project Team & Letters of Commitment (maximum 25 points)

11. Please Choose one.

Mark only one oval.

- Does not seem to have sought out significant support. Or: Some team members do not seem to contribute anything or make a real commitment. (0-7 points)
- 2-3 partners will make concrete contributions to the project; not entirely clear how those contributions fit together. Or: Letters do not tell what the partner will contribute. . (8-16 points)
- at least 3 partners, across sectors, all making concrete, complementary contributions to the project –reflected in team chart, Budget, partner sheets, description. 2+ compelling letters of commitment. (17-25 points)

12. Points awarded for this section

13. Any notes or comments about this section?

Budget (maximum 15 points)

14. Budget (maximum 15 points)

Mark only one oval.

- Budget is not connected to the project; Or: mistakes in math, incorrectly filled out. Or: No match. (1-5 points)
- Budget is do-able, but not detailed ... or appears to be exaggerated; Or: vague: numbers are rounded, showing little research; Or: little match. (6- 10 points)
- Budget adds up and is clear, research has clearly been done into costs, and there is a strong amount of matches. (11- 15 points)

15. Points awarded for this section

16. Any notes or comments about this section?

Sustainability & Connection to Mission (maximum 15 points)

17. Please choose one.

Mark only one oval.

- This appears to be a one-year project, not likely to be sustainable. (0- 5 Points)
- This project will expand access to physical activity and/or healthy food but may last beyond year 1. (6-10 points)
- This project is very likely to last beyond year 1, and has a clear well-thought-out connection to physical activity.and/or healthy food access (11-15 points)

18. Points awarded for this section

19. Any notes or comments about this section?

Overall Impact, Creativity, and Intangibles (maximum 10 points)

20. Please choose one.

Mark only one oval.

- This project does not fit guidelines or does not establish a need for the project. (0 points)
- This project fits guidelines, but does not make me want to give it many extra points. 1 - 3 points)
- This is an innovative or replicate-able project. There is something about it that makes me want to give it extra points.(7-10 Points)

21. Points awarded for this section

22. Any notes or comments about this section?

New Questions

23. Does application contain a social distancing plan?

Check all that apply.

Yes

No

24. Does application name a potential leader among team members?

Mark only one oval.

Yes

No

25. Notes about Social distancing plan.

Notes and Dollars

26. Notes on overall minigrant proposal.

27. Dollars requested

28. Dollars recommended

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